PRIVATE AND CONFIDENTIAL



Application Form

IFCI Factors Limited

IFCI Factors Ltd., 13th Floor, IFCI Tower, 61, Nehru Place, New Delhi 110019, India Board Line: +91-11-41732000, Fax: +91-11-46521435/ 36 Web Site: www.ifcifactors.com

COMPANY INFORMATION

Address:					
State:	Pin:				
Ph.:F	Fax:E-m	ail:			
Business Information	:				
Type of Business:	Manufacturer – Yes/No Exporter – Yes/No	Wholesaler – Yes/No Other			
Legal Structure:	Private Ltd Yes/No Proprietorship - Yes/No	Public Ltd Yes/No Partnership - Yes/No			
Product:					
Group Companies: (Please list names and activities of group companies)					
1)					
D (O)					
Domestic Sales: Export Sales: % of credit sales: Countries Sold: (For ex Country 1) 2) 3)					
Domestic Sales: Export Sales: % of credit sales: Countries Sold: (For ex Country 1) 2) 3)(Pleas	port only) Standard Terms of Payme	nal export countries)			
Domestic Sales: Export Sales: % of credit sales: Countries Sold: (For ex Country 1) 2) 3)(Pleas	port only) Standard Terms of Payme Standard Terms of Payme Se attach extra Sheets for addition	nal export countries)			
Domestic Sales: Export Sales: % of credit sales: Countries Sold: (For ex Country 1) 2) 3) Bad Debt Experience: Sales Returns:	port only) Standard Terms of Payme se attach extra Sheets for addition (Please indicate below net bad c	hal export countries) lebt losses and largest single			
Domestic Sales: Export Sales: % of credit sales: Countries Sold: (For ex Country 1) 2) 3) Bad Debt Experience: Sales Returns:	port only) Standard Terms of Payme se attach extra Sheets for addition (Please indicate below net bad c	hal export countries) lebt losses and largest single			

4. Financial Arrangement:

Name of the Bank:	
Bank Limit:	
Branch:	
Address:	
City:	
City: State:	Pin:
Contact No.:	Phone:

Collateral: (Please List any assets now assigned, pledged or liened as collateral)

(Please use additional sheets if more than one Bank/ Financial Inst. is used)

5. Required Documents:

- 1) Audited Balance Sheet and Profit and Loss Account for the past 3 financial years.
- 2) a) A copy of Memorandum and Articles of Association if it is a Public Limited Company
 b) A copy of the Partnership Deed as also the Registration Certificate if applicable.
 c) A brief write up about the company, its shareholding pattern, promoter/s and product details, including quality control measures undertaken.
- 3) Sales Literature, sample of invoices and credit notes issued.
- 4) Letter of offer from banks for facilities obtained.
- 5) Copy of income Tax/ Wealth Tax returns of Directors/Partners.
- 6) Four Trade references providing suppliers name, address, contact name and phone number.

6. Application Fee:

A cheque for the application fee of Rs. 25,000/- (made payable to IFCI Factors Limited)

7. Declaration:

We declare that the information given above is correct and we are not aware of any circumstances, which we have not disclosed to you, which might influence your decision. We have no borrowing arrangements other than those mentioned herein; that no legal action has been/is being taken against us; that there are no statuary due; that we shall furnish all other information that may be required by you in connection with our application; that this may also be exchanged by you with any agency you may deem fit; and that you, your representatives/ representatives of your financing banks/institutions. Reserve Bank of India or any other agency as authorized by you, may, at any time, inspect/verify our assets, books of accounts etc. in our factory and business premises.

Company's stamp & signature

Name: ______ Date: _____

BUYER INFORMATION

1.

Buyer Name:		
Address:		
City:		
State:		
Postal Code:		
Web Site:		
Country:		
Contact Name:		
Phone No.:		
Fax No.:		
E-mail :		
Annual sales to buyer (Actual for the last 6/12 months)		
Annual sales to buyer (Projected for the next 6/12 months)		
Duration of relationship with the buyer		
No. of Shipments:		_ Per yea
No. of Invoices :		Per yea
Credit Line required on buyer:		
Terms of payment offered:		
Buyer's Bank Details: a) Name of Bank:	b) Name of Branch:	
In addition, please provide the following (for example, a) Annual sales to that country:		
b) Registration Number of the buyer:		
c) Currency of sale:		

2.	Buye	Name:						
	Addre	ess:						
	City:							
	State:							
	Posta	I Code:						
	Web S	Site:						
	Coun	try:						
	Conta	ct Name:						
	Phone	e No.:						
	Fax N	o.:						
	e-mai	I:						
	Annual sales to buyer (Actual for the last 6/12 months)							
	Annual sales to buyer (Projected for the next 6/12 months)							
	Duration of relationship with the buyer							
	No. of	Shipments:			_ Per year			
	No. of	Invoices :			Per year			
	Credi	t Line required or) buyer:					
	Terms of payment offered:							
		''s Bank Details: me of Bank:		_b) Name of Branch:				
	In addition, please provide the following (for export buyers only): e) Annual sales to that country:							
	f)	Registration Num	ber of the buyer:					
	g)	Currency of sale:						
	h)	Direct Contact (A	llowed or not)					
Note: I.		and you may reques	porting countries will contact of them to provide required deta					

2.

process.
II. Realistic credit line in the light of past experience and prospective orders alone may be indicated at the appropriate column above.
(Please feel free to photocopy this page for additional buyers)