

PRIVATE AND CONFIDENTIAL



Application Form

IFCI Factors Limited

4. Financial Arrangement:

Name of the Bank: _____
Bank Limit: _____
Branch: _____
Address: _____
City: _____
State: _____ Pin: _____
Contact No.: _____ Phone: _____

Collateral: (Please List any assets now assigned, pledged or liened as collateral)

(Please use additional sheets if more than one Bank/ Financial Inst. is used)

5. Required Documents:

- 1) Audited Balance Sheet and Profit and Loss Account for the past 3 financial years.
- 2) a) A copy of Memorandum and Articles of Association if it is a Public Limited Company
b) A copy of the Partnership Deed as also the Registration Certificate if applicable.
c) A brief write up about the company, its shareholding pattern, promoter/s and product details, including quality control measures undertaken.
- 3) Sales Literature, sample of invoices and credit notes issued.
- 4) Letter of offer from banks for facilities obtained.
- 5) Copy of income Tax/ Wealth Tax returns of Directors/Partners.
- 6) Four Trade references providing suppliers name, address, contact name and phone number.

6. Application Fee:

A cheque for the application fee of Rs. 25,000/- (made payable to IFCI Factors Limited)

7. Declaration:

We declare that the information given above is correct and we are not aware of any circumstances, which we have not disclosed to you, which might influence your decision. We have no borrowing arrangements other than those mentioned herein; that no legal action has been/is being taken against us; that there are no statutory due; that we shall furnish all other information that may be required by you in connection with our application; that this may also be exchanged by you with any agency you may deem fit; and that you, your representatives/ representatives of your financing banks/institutions. Reserve Bank of India or any other agency as authorized by you, may, at any time, inspect/verify our assets, books of accounts etc. in our factory and business premises.

Company's stamp & signature

Name: _____

Date: _____

BUYER INFORMATION

1. **Buyer Name:** _____
- Address:** _____
- City:** _____
- State:** _____
- Postal Code:** _____
- Web Site:** _____
- Country:** _____
- Contact Name:** _____
- Phone No.:** _____
- Fax No.:** _____
- E-mail :** _____

Annual sales to buyer
(Actual for the last 6/12 months) _____

Annual sales to buyer
(Projected for the next 6/12 months) _____

Duration of relationship with the buyer _____

No. of Shipments: _____ **Per year**

No. of Invoices : _____ **Per year**

Credit Line required on buyer: _____

Terms of payment offered: _____

Buyer's Bank Details:

a) Name of Bank: _____ b) Name of Branch: _____

In addition, please provide the following (for export buyers only):

a) Annual sales to that country: _____

b) Registration Number of the buyer: _____

c) Currency of sale: _____

d) Direct Contact (Allowed or not)

2. **Buyer Name:** _____
Address: _____
City: _____
State: _____
Postal Code: _____
Web Site: _____
Country: _____
Contact Name: _____
Phone No.: _____
Fax No.: _____
e-mail : _____

Annual sales to buyer
(Actual for the last 6/12 months) _____

Annual sales to buyer
(Projected for the next 6/12 months) _____

Duration of relationship with the buyer _____

No. of Shipments: _____ **Per year**

No. of Invoices : _____ **Per year**

Credit Line required on buyer: _____

Terms of payment offered: _____

Buyer's Bank Details:

a) Name of Bank: _____ b) Name of Branch: _____

In addition, please provide the following (for export buyers only):

e) Annual sales to that country: _____

f) Registration Number of the buyer: _____

g) Currency of sale: _____

h) Direct Contact (Allowed or not)

Note:

- I. Our correspondents in importing countries will contact overseas buyers before approving credit limits and you may request them to provide required details to them to speed up credit protection process.
- II. Realistic credit line in the light of past experience and prospective orders alone may be indicated at the appropriate column above.
(Please feel free to photocopy this page for additional buyers)